



6696 Rockville Road, Indianapolis, IN 46214  
(317) 241-9451

## **OUTDOOR FACILITY RESERVATION POLICY**

- 1) Reservations of shelter house, softball field, and any other outdoor facility are to be coordinated through the Church Secretary during regular office hours.
- 2) Absolutely no alcohol, tobacco, illegal drugs, or unlawful possession of firearms permitted on premises.
- 3) Grounds are to be left clean!
- 4) The church will not be opened for restroom use. This is the only way we can continue to offer the use of facilities without charging a fee for personnel.
- 5) All fires are to be contained and must meet fire code and safety requirements.
- 6) Any destruction of property or missing items will be assessed and repair or replacement cost will be the responsibility of the persons signing the request form. Proof of insurance is required from outside groups.
- 7) The Westlake Community Church of God, Inc. is not responsible for any accident, injury or death occurring while using any church facility.
- 8) Outdoor events must conclude by 10pm. Please be considerate of our neighbors.

## **ADDITIONAL GUIDELINES FOR SOFTBALL DIAMOND USE**

- 9) The softball diamond may be reserved for use in time blocks up to a maximum (2) hours.
- 10) Any group requesting use of the diamond will be limited to (1) time block per week for a maximum (2) weeks at a time. The diamond will not be open for reservations on Sundays or after 6:00 p.m. on Wednesdays. Exceptions to this policy must have the approval of the Sports Ministry Team. The necessity of restricting reservations is due to the demand for the diamond and the Sports Ministry Teams desire to accommodate as many groups as possible.
- 11) Under no circumstance may a group reserve the diamond to produce a profit. (Example, run a tournament, sublet, etc.) Any use of the diamond resulting in monetary gain will only be conducted by, or under the guidance of the Sports Ministry Team.
- 12) The ball diamond was built for the enjoyment of everyone with many hours of hard work. Please use good judgment on using the diamond when wet. Also, absolutely no climbing on fences and/or backstop and no soft toss batting practice into the fencing.
- 13) The use of the diamond for baseball is restricted to 12 year olds and under. This must be adhered to due to the proximity of the house to the north of the ball diamond and due to the dimensions of the diamond.
- 14) No steel cleats permitted on ball field.

REMINDER: Foul balls easily reach the parking lot. Please park far enough back to avoid damage to vehicles.

**The Sports Ministry Team reserves the right to deny or revoke the use privilege of any group.**